

Creating Opportunities



Appendix 1

Funding Conditions



Set out below are Sport NI's specific Terms and Conditions for Project Creating Opportunities. The following sections relating to 'Payment of Awards', 'Claiming Your Funding', and 'Vouching' will supersede Section 6 of Sport NI's Standard Terms and Conditions.

Payment of Awards

To receive a pledge from Sport Northern Ireland, you will need to do two things (the 'fund conditions'):

1. **Raise at least 25% of your initial target.**
2. **Raise this from a minimum number of supporters.**

To verify whether Supporters are unique we will take account of information including, but not limited to: name, address, email addresses and payment card used. The minimum number of unique **Supporters required is 25**.

Following receipt of a pledge from Sport NI, you must reach 100% of your initial funding target to enable Sport NI to release its funding via Crowdfunder UK.

If your project fails to reach 100% of your funding target the Sport NI pledge will be withdrawn and no payment will be made.

When 100% of the target has been met, Sport NI's pledge will be added to your campaigns total and once your campaign closes, paid via Crowdfunder UK.

Claiming your funding

You must draw-down your funding through Crowdfunder UK within 1 month of the successful completion of your crowdfunding campaign. Any funding not drawn-down after 1 month will be deemed unspent and will be returned to Sport NI by Crowdfunder UK. Your funding must be used for the specific purposes and in accordance with your cost-breakdown, as set out on your Crowdfunder campaign page and Sport NI application.

If you are unable to use the grant for the purposes set out on your Crowdfunder campaign page **AND/OR** in accordance with your cost-breakdown, please notify Sport NI immediately outlining how you would like to repurpose/reprofile your funding. We can be contacted via our email address: creatingopportunities@sportni.net. Sport NI will endeavour to reply to all queries within two working days.

Please Note: All projects must be completed and Sport NI funding spent, by 31st March 2025

Vouching

Sport NI will undertake sample vouching of projects. If your project is selected for vouching, Sport Northern Ireland will notify you and ask for evidence of how you have spent your funds. Therefore, it is essential that you retain original receipts, invoices and bank statements for all project expenditure.

Monitoring & Evaluation

You are required to carry out a pre and post-project survey, and may be asked to take part in a short interview about your experience of the fund. You must agree for your contact details to be passed on to us for this purpose and to supply any information requested in a timely manner.

Safeguarding

To ensure that the organisation has appropriate Safeguarding Children and Young People Policy and Procedures in place, Sport NI through the NSPCC Child Protection in Sport Unit will undertake a sample of the information provided to validate minimum standards. You must also agree for your contact details to be passed on to us for this purpose and to supply any information requested in a timely manner.

Branding, Recognition & Marketing

We may wish to use your campaign details, and our grant to you, as an example of a good practice case study; these case studies will be published via Sport NI's website and other social media channels to encourage and support other sports clubs and organisations to develop a crowdfunding project. We will discuss and agree the content with you.

Sport NI's match-funding is available thanks to funding from the National Lottery. We'd like as many people as possible to see how we use the money raised by National Lottery players so it's important to tell everyone where your funding comes from. There are marketing and publicity requirements included within your T&Cs and our [grant acknowledgement toolkit](#) tells you everything you need to know. For more information contact comms@sportni.net.

Sport NI requires you to comply with any reasonable request and to assist with publicity or promotion of the award as Sport NI may deem appropriate. Full details, including access to, and use of, our logo, brand toolkit and use of any signage can be found in [our](#) grant acknowledgement toolkit: <http://www.sportni.net/funding/grant-acknowledgement-toolkit/>

Organisational Issues

Please inform Sport NI in writing of any major changes to your organisation. These may include, but are not limited to:

- impending mergers,
- financial difficulties,
- significant loss of funding,
- significant changes in staffing,
- Charity Commission/Companies House matters.

If you change your address or contact details, please inform us via email: creatingopportunities@sportni.net , providing details of your new address and contact details.

Sport NI reserves the right to withdraw, reduce, vary or withhold the grant, in whole or in part in the event of: any failure to comply with the above and/or where the law is not being complied with.